



**San Francisco IHSS Public Authority
832 Folsom St., 9th Floor, San Francisco, CA
Governing Body – Regular Meeting
Minutes of March 13, 2018**

Board of Directors

Melvin Beetle

President
Older Consumer Representative

Kenzi Robi

Vice President
Younger Consumer Representative

Gustavo Serina

Treasurer
Aging & Adult Services Commissioner

Patricia Wooley

Secretary
Worker Representative

Mike Boyd

Older Consumer Representative

Jessie Carver

Younger Consumer Representative

Judith Karshmer

Health Commissioner

Tatiana A. Kostanian

Mayor’s Disability Council Representative

Daisy McArthur

Union Representative

William Pitts

Older Consumer Representative

Rita Semel

Human Services Commissioner

Patricia Webb

Younger Consumer Representative

Roll Call

Directors Present: Melvin Beetle, Kenzi Robi, Gustavo Serina, Mike Boyd, Jessie Carver, Daisy McArthur, William Pitts, Tricia Webb

Directors Excused: Patricia Wooley, Judith Karshmer, Tatiana Kostanian, Rita Semel

Also Present: Kelly Dearman – *Executive Director*, Eileen Norman – *Deputy Director*, Loc Chau – *Director of Finance and Operations*, Jessica Lehman – *Executive Director, Senior and Disability Action*

Call to Order

Mel Beetle, President of the Governing Body, called the meeting to order at 1:05 p.m. A quorum of the members was present.

Agenda & Minutes

- The agenda was reviewed.
- The minutes of January 9, 2018 were reviewed. A motion to adopt the minutes was made by Gustavo Serina. The motion was properly seconded by William Pitts. The minutes were unanimously adopted.

President’s Report

- Timesheets are being processed slower for IP’s and Consumers who have not chosen to use electronic timesheets. The process now takes 2 – 3 weeks.
- There is growing concern for several Medi-Cal programs. It is becoming more difficult for low income individuals to receive the care they need.
- Governing Body members were encouraged to attend Disability Action Day and Tenderloin’s Mayoral Forum.

Director’s Report

- The state budget is still in negotiations and may include a 19.8% PA administrative cut. This will not affect SF IHSS PA this year.
- Electronic visit verification is now a Federal requirement. The California Department of Social Services has made it very clear that they are not going to have EVV implemented by January 1, 2019. They are not going to use GPS tracking, and they are trying to make a system that can replace paper time sheets so no one is filling things out twice.
- Paid sick leave will go into effect in July 2018.





- The Transportation Justice Committee will be hosting another mayoral forum. The ED encouraged board members to attend once a date is determined.

Issues & Reports

- **FY 2017-18 YTD Financial Report – Loc Chau**
 - The PA completed the first half of this fiscal year with a healthy balance sheet and are on track with the budget.
- **TiP Update – Kelly Dearman**
 - The ED and Interim ED are working on finding funding and will create a “one pager” to send out to organizations that hold mayoral quorums.
 - The PA is participating in “RE:Imagine End of Life” a series of events curated with the intention of creating conversation about death and celebrating life through art and spirituality. It will be taking place April 16th – April 22nd.
- **Programs Report – Eileen Norman - *see attached***
 - Provider Recruitment is going well.
 - We have brought on new Mentors who have been Consumers in the past.
 - Our new website has launched and has been a useful tool for increasing outreach and building partnerships.
 - The Kaiser mid-year report has been submitted.
 - The One Stop Resource Center is now open and trainings have begun.

Board Education

- **SF IHSS Task Force – Jessica Lehman**
 - Jessica Lehman educated the Board about the IHSS Task force, a coalition of multiple community partners who work together to improve IHSS.
 - Meetings take place on the first Thursday of each month from 10:30AM – 12:00PM. It is located at 1360 Mission St on the 4th Floor.
 - The Task Force is interested in hosting community meetings where Consumers and Providers can discuss issues in more depth.





**2018-2019
Governing Body
Officers Slate**

- Nominations for the Slate were as follows: Mel Beetle, President; Kenzi Robi, Vice President; Jessie Carver, Treasurer; Daisy McArthur, Secretary.
- A motion was made to approve the 2018-2019 Officers Slate. All Board members unanimously approved.

**CLOSED
SESSION**

- Gustavo Serina motioned to move to closed session. Jessie Carver properly seconded. The closed session followed.
- A closed report was given.
- The meeting reconvened into an open session.

**Announcements/
Public Comment**

- Disability Capitol Action Day will take place on Thursday June 7th from 8:00AM – 3PM. (*see attached*)
- A public comment was given by Consumer Zachary Karnazes, who advocated for general changes in the IHSS Program.

Adjournment

- The meeting adjourned at 3:00 p.m.

