

**San Francisco Public Authority
Governing Body – Virtual Regular
Meeting Agenda**

Date: Tuesday, September 12th, 2023
Time: 1:00 pm – 2:30 pm
Place: Virtual
Virtual: <https://v.ringcentral.com/join/905048011?pw=6f0666df790806c1201e90189fe6bf4d>

Ring Central Dial in - +12679304000 United States

Ring Central Conference ID - 905048011

1. Roll Call
2. Public Comment
3. Approve Consent Agenda:
 - a. Agenda
 - b. Minutes
4. President Report
5. ED Report
6. Board Education/Guest Speakers:
 - a. Dr. Carole Mckindley Presentation – Board Responsibilities
7. Staff/Org Reports
 - a. Finance – Director of Finance & Operations, Rick Mena
 - b. Programs – Deputy Director, Eren Gutierrez
8. Board Election
9. Commission Updates/Announcements
10. Board Seat Updates
11. Agenda or Board Education Suggestion Topics
12. Meeting Evaluation and Adjournment



Documents supporting agenda items are available for review at the Public Authority office: 832 Folsom Street, 9th Floor, San Francisco, CA 94107

1. KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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2. DISABILITY ACCESS

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- Large-print copies of the meeting agenda

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SFIHSS PUBLIC
AUTHORITY

San Francisco IHSS Public Authority
832 Folsom Street, 9th Floor
San Francisco, CA 94107-1123
Phone: 415-243-4477 / Fax: 415-243-4407





Governing Body Members

Sascha Bittner
President
DAS
Commission
Representative

Edda Mai Johnson
Older Consumer
Representative

Rita Semel
Human Services
Commissioner

Robin Wilson-Beattie
Vice President
Younger Consumer
Representative

Daisy McArthur
Secretary
Union
Representative

Alex Madrid
Treasurer
Mayor's
Disability
Council
Member

Haydee Hernandez
Independent IHSS
Providers

Jesse Nichols
Younger
Consumer
Representative

San Francisco IHSS Public Authority
832 Folsom St., 9th Floor, San Francisco, CA
Governing Body – Regular Meeting
Minutes of September 12th, 2023

Date: Tuesday, September 12th, 2023

Time: 1:12 p.m. – 2:30 p.m.

Place: Virtual

Ring Central Dial-in: +12679304000

Ring Central Conference I.D: 905048011

Call to Order and Roll Call

Governing Body Members present: Sascha Bittner, Edda Mai Johnson, Robin Wilson-Beattie, Daisy McArthur, Alex Madrid, Haydee Hernandez, Jesse Nichols

Also Present: Eileen Norman- Executive Director, Eren Gutierrez – Deputy Director

Guest: Jane Redmond, Mara Matthew, Dr. Carole Mckindley- Alvarez

Sascha Bittner, President, called the meeting to order at 1:12 pm virtually.

Consent Agenda

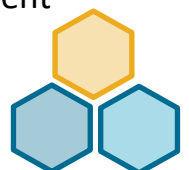
Jesse motioned to approve the Consent Agenda. Alex seconded this motion. Two edits to the agenda were made:

- Sascha moved to have the Board Election moved to follow the GB Education/Guest Speaker on the agenda.
- Alex would present the Finance Report in Rick Mena's absence.

Unanimously approved.

President's

- Sascha Bittner moved to skip the President





Report

Report and move forward for the next item on the agenda, the Directors Report.

Director's Report

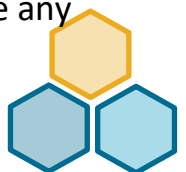
- Eileen announced that the CDSS (California Department of Social Services) is creating a short video to celebrate 50 years of IHSS. Eileen mentioned that they're seeking SF IHSS Consumers and Providers to be part of the celebration video. Eileen has recruited Daisy McArthur and asked if any remaining governing body members would like to join the video and represent San Francisco IHSS. Alex Madrid, Sascha Bittner and Robin Wilson-Beattie volunteered to also be a part of the video.
 - Eileen acknowledged her recent success in working with CAPA (The California Association of Public Authorities) on updating the IHSS state database to better provide information on the PA's referral intake. Eileen announced that she and the CAPA team are in communication with the State Database team and hope to move this forward for change.
 - Eileen discussed two potential Public Authority legal issues 1. The PA has raised concerns regarding the building's elevator being in operational, and has called into question the possibility of a lease violation. Council has consulted with building's council on this issue. 2. The Public Authority has proposed mediation with a prior vendor regarding a disagreement of payment.
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**Board Education/
Guest Speakers**

- Dr. Carole Mckindley- Alvarez gave a presentation and training on Governing Body Rights and Responsibilities
-

Board Election

- Sasha reviewed current list of nominees for officer positions and asked if there were any



additional nominations. Hearing none, the nomination slate included: Sascha Bittner – President, Robin Wilson-Beattie – Vice President, Daisy McArthur – Secretary, Alex Madrid – Treasurer.

- Sascha motioned to approve of the slate. Motion approved by governing body members. Edda Mai Johnson seconded this motion.

**Staff/
Organization
Reports****Finance Report – Alex Madrid (GB Treasurer).**

- Alex M. announced that he and Rick Mena (Deputy of Finance & Operations) are finalizing scheduling for the upcoming FY 22-23 audit. Once completed, they will present the said report to the governing body.

Programs Report – Eren Gutierrez

- Eren presented program service highlights. She presented the recent uptake of Registry Consumer referrals (an increase from 250 to 281) and onboarding providers (29 in one month). Eren explained how this increase will impact the volume of work that all programs will take.
- Eren announced the upcoming Programs Monitor Audit scheduled for the end of September. Alex asked if we had any COVID assistance. Eren responded with no, we haven't received any requests or offers from the county to activate any additional services due to COVID.

**Commission
Updates/
Announcements**

- Alex mentioned an opportunity for the members to join the Mayor Disability Council (MDC) meeting being held September 15th, 2023. Alex requested that this information be passed to all governing body members via email.
- Sascha mentioned the opportunity to join the Disability and Aging Meeting being held



October 4th, 2023. Sascha requested that this information be passed to all governing body members via email.

- Daisy McArthur thanked Carol McKinley-Alvarez for her presentation on Board Responsibility, saying it was very helpful.
- Eileen thanked Edda Mai Johnson for her efforts in recruiting new candidates for the Governing Body.

Board Seat Updates	<ul style="list-style-type: none"> • Eileen announced the three listed candidates for the governing Body (which will make 11 seats filled out of 13).
Agenda or Board Education Suggestion Topics	<ul style="list-style-type: none"> • Eileen reminded governing body members that if they have a guest speaker in mind to schedule for upcoming meetings, to please contact Caitlin Wilson (Executive Assistant). • Alex M. asking if Kelly Dearman (Executive Director of San Francisco IHSS Public Authority) would be joining future meetings. Eileen responded saying that Kelly may not be joining as her schedule does not permit at this time. Eileen mentioned organizing a visit to a future Governing Body meeting with Shannon Morgan (Newly appointed Director of IHSS).
Meeting Evaluation	<ul style="list-style-type: none"> • Governing Body members found the meeting helpful.
Adjournment	<ul style="list-style-type: none"> • Sascha motion to adjourn. Robin seconded. Motion passed. • Meeting adjourned at 2:20 pm





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