

**San Francisco IHSS Public Authority  
 832 Folsom St., 9th Floor, San Francisco, CA  
 Governing Body – Regular Meeting  
 Minutes of January 10th, 2023**

**Governing Body Members**

**Sascha Bittner**  
*President*  
 DAS  
 Commission  
 Representative

**Edda Mai Johnson**  
 Older Consumer  
 Representative

**Rita Semel**  
 Human Services  
 Commissioner

**Robin Wilson-Beattie**  
*Vice President*  
 Younger Consumer  
 Representative

**Daisy McArthur**  
*Secretary*  
 Union  
 Representative

**Alex Madrid**  
*Treasurer*  
 Mayor's  
 Disability  
 Council  
 Member

**Haydee Hernandez**  
 Independent IHSS  
 Providers

**Jesse Nichols**  
 Younger  
 Consumer  
 Representative

Date: Tuesday, January 10th, 2023

Time: 1:05 p.m – 2:32 p.m.

Place: Virtual

Ring Central Dial-in: 6504191505

Ring Central Conference I.D: 417789813

**Call to Order  
 and  
 Roll Call**

Governing Body Members present: Robin Wilson-Beattie, Haydee Hernandez, Alex Madrid, Daisy McArthur, Edda Mai Johnson, Alex Madrid, Jesse Nichols, Sascha Bittner

Not Present: Rita Semel

Also Present: Eileen Norman- Executive Director, Eren Gutierrez – Deputy Director, Rick Mena – Director of Finance & Operations, Jerrel Tucker- Finance Auditor, Ashley Eisenmenger- Access Living (Ableism & Disability Trainer)

**Review Agenda**

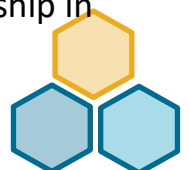
Sasha Bittner President of the Governing Body, called the meeting to order at 1:05p.m. via RingCentral. A quorum of the members was present. Alex Madrid motioned to approve. Jesse Nichols seconded. Agenda approved unanimously.

**Adoption of  
 November 15<sup>th</sup>,  
 2022, Minutes**

- The minutes of November 15<sup>th</sup>, 2022 was reviewed. Robin Wilson-Beattie motioned to approve agenda, Alex Madrid seconded. Motion to approve the minutes was adopted.

**President's**

- Sascha Bittner announced her membership in





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**Report**

the National Council of Disability and a Virtual Webinar being held at 9:00 am-12:00 pm with January 26<sup>th</sup> 2023, a focus on direct care workforce and affordable, accessible housing

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**Director's Report**

- Eileen will send the Director's Report by email/mail to allow time for scheduled Ableism & Disability Awareness Training.

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**Board Education**

- One of the GB Goals for FY 22-23 was a training on Ableism and Disability Awareness. The training was scheduled to complete this goal.
- Ableism & Disability Awareness
  - Ashley Eisenmenger, Disability Inclusion Training Specialist, Access Living
  - Presentation Slides available upon request

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**Audit Review**

- Jerrel Tucker – Discussed and reviewed the General Accepted Account Principles (GAAP), Regular Audit, Governmental Audit and Single Audit.
- The audit resulted in no findings and auditor reported that it was a successful and easy audit and praised Director of Finance, Rick Mena, on his work for his first year at the Public Authority.
- Sascha Bittner called a vote of approval of the fiscal audit. Robin Wilson-Beattie motioned; Jesse Nichols seconded the motion.
- Audit was approved unanimously.

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**Adjourned**

- Motion to adjourn made by Robin Wilson-Beattie. Motion passed unanimously
- Meeting adjourned at 2:32 pm





**Documents supporting agenda items are available for review at the Public Authority office:  
832 Folsom Street, 9<sup>th</sup> Floor, San Francisco, CA 94107**

1. KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

It is the duty of government and public agencies, such as the IHSS Public Authority, to serve the public, reaching decisions in full view of anyone interested in the subject. Both the state Brown Act and the San Francisco Sunshine Ordinance assure that deliberations are conducted before the people and that pertinent operations are open to the people's review.

The agenda and minutes and all related materials for Governing Body meetings are available in advance at the office of the Authority's Fiscal & Operations Manager, 832 Folsom Street, 9<sup>th</sup> Floor, San Francisco, CA 94107. All agendas and minutes are also accessible through our website: [www.sfihsspa.org](http://www.sfihsspa.org). Minutes and agendas are also available at the Main Branch of the San Francisco Public Library at the Government Information Center, 5<sup>th</sup> Floor, 100 Larkin Street, San Francisco, CA 94102. Meeting notices, agendas and minutes are sent in advance for posting to the Clerk of the Board ([Board.of.Supervisors@sfgov.org](mailto:Board.of.Supervisors@sfgov.org)). Additional copies of the agenda and minutes and all related materials are on hand and available to the public at every board meeting (see below for time and locale).

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report what you consider to be a violation of it, contact the Sunshine Ordinance Task Force by mail: Administrator of the Sunshine Ordinance Task Force, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone: (415) 554-7724; by fax: (415) 554-7854; or by email: [sotf@sfgov.org](mailto:sotf@sfgov.org). Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet at <http://www.sfbos.org/sunshine>.

2. DISABILITY ACCESS

The location of the Governing Body meetings of the IHSS Public Authority is 832 Folsom Street, 9<sup>th</sup> Floor, Training Room. Regular meetings are held the second Tuesday of every odd-numbered month, 1-3 p.m., and are open to the public. Meeting dates in 2022: January 11<sup>th</sup>, March 8<sup>th</sup>, May 10<sup>th</sup>, July 12<sup>th</sup>, September 13<sup>th</sup>, and November 15<sup>th</sup>. Our offices are on the 9<sup>th</sup> Floor. All locations are wheelchair accessible. (Also please note that due to the pandemic some of these meetings will be held virtually, until further notice.)

For **all meetings**, the closest BART station is Powell Street. Accessible MUNI lines are #30 and #45, although bus service may be disrupted by heavy ongoing construction in the area. The closest MUNI Metro station is on Market (at Powell). There is accessible parking in the Mission & 5<sup>th</sup> Street Parking Garage.

***The following services will be made available on request 72 hours prior to the meeting:***

- American Sign Language (ASL) Interpreters
- Large-print copies of the meeting agenda

Contact IHSS Public Authority 415-243-4477





San Francisco IHSS Public Authority  
832 Folsom Street, 9<sup>th</sup> Floor  
San Francisco, CA 94107-1123  
Phone: 415-243-4477 / Fax: 415-243-4407

*In order to assist the IHSS Public Authority's effort to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the Authority to accommodate participation by these individuals.*



**San Francisco Public Authority  
Governing Body – Regular  
Meeting Agenda**

Date: Tuesday January 10<sup>th</sup>, 2023

Time: 1:00 pm – 2:30 pm

Place: Virtual

Ring Central Dial in - +16504191505 United States

Please join using this

link: <https://v.ringcentral.com/join/417789813>

Ring Central Conference ID - 417789813

1. Call to Order & Roll Call
2. Review of Agenda
3. Adoption of November 15<sup>th</sup>, 2022 Minutes
4. President’s Report
5. Director’s Report
6. Board Education: Ableism/Disability Awareness Training
  - a. Access Living Speaker – Ashley Eisenmenger
7. Audit Review Jerrel Tucker – Rick Mena
8. Meeting Evaluation
9. Adjournment

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