

**San Francisco Public Authority
Governing Body – Regular
Meeting Agenda**

Date: Tuesday, August 1st, 2023
Time: 1:00 pm – 2:30 pm
Place: 832 Folsom St, 9th Floor
Virtual: <https://v.ringcentral.com/join/905048011?pw=6f0666df790806c1201e90189fe6bf4d>

Ring Central Dial in - +12679304000 United States

Ring Central Conference ID - 905048011

1. Call to Order & Roll Call
2. Consent Agenda:
 - a. Adoption of May 9th, 2023, Minutes
 - b. Approval of Current Agenda
3. President’s Report
4. Director’s Report
5. Board Education:
 - a) Executive Director, Disability and Aging Services, Kelly Dearman presenting DAS
6. Issues and Reports
 - a) Programs Report - Eren Gutierrez
 - b) Finance Report - Rick Mena
 - Monitoring Status Letter
 - Review FY22-FY23 End of Year Finances
 - Review FY2024 Initial Budget
7. Announcements/ Public Comments:
8. Meeting Evaluation
9. Adjournment



Documents supporting agenda items are available for review at the Public Authority office: 832 Folsom Street, 9th Floor, San Francisco, CA 94107

1. KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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2. DISABILITY ACCESS

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The following services will be made available on request 72 hours prior to the meeting:

- American Sign Language (ASL) Interpreters
- Large-print copies of the meeting agenda

Contact IHSS Public Authority 415-243-4477

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San Francisco IHSS Public Authority
832 Folsom Street, 9th Floor
San Francisco, CA 94107-1123
Phone: 415-243-4477 / Fax: 415-243-4407





Governing Body Members

Sascha Bittner
President
DAS
Commission
Representative

Edda Mai Johnson
Older Consumer
Representative

Rita Semel
Human Services
Commissioner

Robin Wilson-Beattie
Vice President
Younger Consumer
Representative

Daisy McArthur
Secretary
Union
Representative

Alex Madrid
Treasurer
Mayor's
Disability
Council
Member

Haydee Hernandez
Independent IHSS
Providers

Jesse Nichols
Younger
Consumer
Representative

San Francisco IHSS Public Authority
832 Folsom St., 9th Floor, San Francisco, CA
Governing Body – Regular Meeting
Minutes of August 1st, 2023

Date: Tuesday, August 1st, 2023

Time: 1:00 p.m. – 2:20 p.m.

Place: Hybrid

Ring Central Dial-in: +12679304000

Ring Central Conference I.D: 905048011

Call to Order and Roll Call

Governing Body Members present: Sascha Bittner, Edda Mai Johnson, Rita Semel, Robin Wilson-Beattie, Daisy McArthur, Alex Madrid, Haydee Hernandez, Jesse Nichols

Also Present: Eileen Norman- Executive Director, Eren Gutierrez – Deputy Director, Rick Mena – Director of Finance & Operations

Sascha Bittner, President, called the meeting to order at 1:00 pm virtually.

Consent Agenda

Alex motioned to approve the Consent Agenda. Jesse seconded this motion. All for motion, no opposed.

President's Report

- Sascha Bittner announced, as council member of National Council on Disability, her attendance to the last conference held in Washington covering asset limits of SSI and Medicaid for affordable medical and home care. Sascha expressed excited for this long-awaited topic to be assessed and reported to congress.

Director's Report

- Eileen announced the newly appointed IHSS Director, Disability & Aging Services, Shannon



Morgan, to the Governing Body. Eileen gave a summary of Shannon's long-term experience and support for DAS.

- Eileen acknowledged soon to be appointed Governing Body member Shannon Steneck and discussed the next steps to having him fully appointed by next Governing Body meeting held September 12th.
- Eileen discussed the past accomplishments for Fiscal Year 2022-2023 along with her shared goals for the Governing Body in the future.
- Eileen brought attention to her Performance Evaluation held by Kimberly Saucedo. Eileen shared her listed areas of improvement based off feedback from said evaluation.
- Eileen handed out copies of the approved SEIU Collective Bargaining Agreement to Governing Body members. This Union contract works towards SF IHSS workers being paid \$25.50 per hour, transportation passes for all Active Registry providers who are currently working, more training opportunities outside of Career Pathways for IP access, and continued funds for PPE efforts in the future.
- Eileen announced the launch of LiveScan waiver pilot has been finalized. LiveScan waiver program allows free DOJ background checks for IHSS Providers in San Francisco.

**Issues &
Reports****Programs Report – Eren Gutierrez**

- Eren Gutierrez (Deputy Director) reported the increased number of LiveScans on a weekly basis due to the pilot launch. Eren spoke on the purpose of LiveScan, in which being, to allow Provider orientation and in-person scanning occur simultaneously, eliminating the financial barrier, and



providing services and recruitment quickly.

- Eren discussed the brainstorming on Career Pathways, the statewide training available for all homecare providers, to better the outreach for promoting availability of the training.
- Eren presented a detailed program services overview displaying the last three months of FY 2022 (April 2023, May 2023, June 2023) of activity: number of Registry Consumers (745), Mentorship, new Registry Provider applications (38), On-call consumers (assisted 219), Registry Provider activity, and other services activities.

Finance Report – Rick Mena

- Rick reviewed the Fiscal Year 2022-2023 End of Year Finances.
- Rick presented FY 23-24 approved Budget with the Governing Body.
- Rick covered the City/County Fiscal and Compliance Monitoring from San Francisco Human Services Agency. SF HSA reported that there were no findings identified in SF IHSS PA’s fiscal and compliance monitoring.
- Sascha Bittner thanked Rick for an in-depth summary report.

Announcements / Public Comments

- Eileen proposed a change to the order of the Agenda. Sascha seconded this idea in hopes the meeting will flow smoothly.
- Eileen proposed having speaker Carol McKinley Alvarez join the next Governing Body meeting for presentation on Board Responsibility.

Meeting Evaluation

- Governing Body members found the meeting helpful.





Adjournment

- Alex Motion to adjourn. Robin seconded. Motion passed.
- Meeting adjourned at 2:20 pm





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